

JAMIE MAGEE, CHAIRPERSON  
LINDA FORTE  
ANTIONETTE JOHNSON  
CATHY PARKER  
HELEN PASE  
SCOTT PHILLIPS



LINDA ROGERS  
LARRY SAVAGE  
FRANCINE SHOCKLEY  
FRAN SMITH  
HELEN SMITH

## **Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County**

### **Conference Planning Subcommittee Meeting**

**July 15, 2019**

A meeting of the Conference Planning Subcommittee of the Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County was held on Monday, July 15, 2019, at the Sussex County Administrative Offices West Complex, 22215 North DuPont Boulevard, Georgetown, Delaware. The following Subcommittee members were present:

Linda Forte  
Antionette Johnson  
Jamie Magee  
Barbie McDaniel

Scott Phillips (Alternate)  
Linda Rogers  
Larry Savage

### **Call to Order**

Jamie Magee, Subcommittee Chair, called the meeting to order at 11:50 a.m.

### **Approval of Agenda**

A Motion was made by Scott Phillips, seconded by Larry Savage, to approve the Agenda as posted. Motion Adopted by Voice Vote.

### **Approval of Minutes**

A Motion was made by Larry Savage, seconded by Barbie McDaniel, to amend the minutes of May 20, 2019, as follows: (1) Page 2, ninth bullet point, add "Linda Rogers added the flier to the Volunteer Delaware 50+ website, Facebook page, and newsletter as well."; and (2) Page 4, first bullet point, add "Linda Rogers stated that any questions, ideas, things to think about for next year should be discussed with Todd Lawson, County Administrator, first."; and to approve the minutes, as amended. Motion Adopted by Voice Vote.

### **Correspondence**

Jamie Magee advised that Helen Smith has resigned from the Conference Planning Subcommittee.



### **Planning for Conference**

- **Jamie Magee spoke with County Administrator Todd Lawson and they discussed how the conferences came to be. When Sally Beaumont was Chair, she felt it was necessary to have a conference in an effort to reach out to the community, and Mr. Lawson and the County Council thought it was a great idea. Mr. Lawson advised Ms. Magee that the Advisory Committee is an autonomous group and can basically do whatever they want regarding the conferences.**
- **Antionette Johnson reached out to Kari Souder at Crossroad Community Church regarding a conference date for next year. The only date available is Friday, May 8, 2020, so the conference is “penciled in” for that date.**
- **Jamie Magee discussed whether the conference should be held yearly or every other year. There were mixed opinions; however, the consensus was every other year. Antionette Johnson will contact Kari Souder at Crossroad regarding dates for 2021. At the next Subcommittee meeting, a decision will be made based on availability for 2021.**

**A Motion was made by Jamie Magee, seconded by Antionette Johnson, to defer voting on whether the conference should be held yearly or every other year. Motion Adopted by Voice Vote.**

- **Everyone thought that Crossroad Community Church was a great venue. They felt there was plenty of food to go around, just not enough chicken salad. Having the event at Crossroad was much more cost-effective than at the CHEER Community Center.**
- **Scott Phillips voiced how he thought Eventbrite was successful and less hectic with regards to registration. There was discussion on whether to allow walk-ins on the day of the event. Jamie Magee mentioned that when she and Todd Lawson spoke, Mr. Lawson did not think people should be turned away since the Advisory Committee is a community resource.**
- **Barbie McDaniel discussed the fact that, moving forward, a succession plan is needed. She suggested recruiting younger members and/or utilizing interns from Delaware Tech to help with social media, etc.**

### **Next Meeting**

**Due to time constraints, Jamie Magee proposed that the Subcommittee meet again in August to discuss the conference evaluations and whether or not to have a conference next year (dependent upon Kari Souder’s response). Therefore, the next meeting of the Conference Planning Subcommittee will be held on Monday, August 19, 2019, at**

**10:00 a.m. at the Sussex County Administrative Offices West Complex, 22215 North DuPont Boulevard, in Georgetown.**

**Adjourn**

**A Motion was made by Linda Rogers, seconded by Barbie McDaniel, to adjourn at 12:45 p.m. Motion Adopted by Voice Vote.**

**Respectfully submitted,**

**Antionette Johnson, Vice Chair  
Advisory Committee on Aging & Adults  
with Physical Disabilities for Sussex County**